



**Request for Green Building Incentive Program Payment
Commercial Buildings**

Project Contact Name: _____ Date: _____

Phone: _____ Fax: _____ Email: _____

Mailing Address: _____

Address/Location of Proposed Project: _____

Occupancy/Use of Building: _____

Start Date: _____ Completion Date: _____

LEED level: _____ [attach documentation]

Actual Cost of Project: \$ _____

Enter amount of Fees Paid [attach copy of receipts]: _____ Check here for historic buildings ☐

1. Building Permit: \$ _____ X LEED Factor _____% = \$ _____

2. Water Tap: \$ _____ X LEED Factor _____% = \$ _____

3. Sewer Tap: \$ _____ X LEED Factor _____% = \$ _____

4. Subtotal: \$ _____

5. Subtotal: \$ _____

6. Subtract Line 5 from Line 4 and enter here: \$ _____

7. Enter the smaller of Line 6 or \$500: \$ _____

8. Plan Review Fee: \$ _____

9. Add Lines 5, 7 and 8: \$ _____

10. Multiply the Cost of the Project by the

Maximum % Allowed for the LEED level: [adjusted for historic buildings] \$ _____

Enter the smaller of Line 9 or Line 10.

This is the Value of the Green Building Incentive \$ _____

The **LEED Factor** is the % of fee reduction as listed in the Green Building Incentives Program for the level of LEED achieved.

The **Maximum % Allowed** for the LEED level is: Certified 1.5%; Silver 2%; Gold 2.5%; Platinum 3%. (Use the next higher level for buildings qualifying as a Historic Building. These are buildings listed on the National Historic Registry, buildings which contribute to a Historic District or a Local Landmark Structure building. Attach Historic Building Determination Form.)

(over)

I certify compliance with the Davis-Bacon Act for this job. [Please attach final wage statement form.]

Printed Name: _____ Signature _____
Title: _____ Company: _____

Payment is made to the entity named on the building permit unless otherwise requested in writing.

Please complete and return this form to:

Robert Harkins
City of Columbia Planning and Development Services
1136 Washington Street, Columbia, SC 29217
Fax (803) 255-8935